# JOB DESCRIPTION

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Teaching Fellow in Ancient Greek History</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department / Unit:</td>
<td>Classics</td>
</tr>
<tr>
<td>Grade:</td>
<td>8</td>
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<tr>
<td>Accountable to:</td>
<td>Head of Department</td>
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</tbody>
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## Purpose of the Post

The main responsibilities of the post are:

To engage in teaching and tutoring.

### Teaching and Tutoring

- Teach undergraduate and postgraduate courses as agreed with the Head of Department, particularly in the areas of Ancient Greek History.
- Participate in departmental curriculum design activity and teaching quality enhancement activities.
- Supervise undergraduate dissertations.
- Act as a Personal and Academic Tutor.

### Administration

- Attend Department/College/University committees and undertake related administrative functions, including examining, as required.
- Undertake other ad hoc assignments as required.

Any other duties as required by the line manager or Head of Department that are commensurate with the grade.

As the needs of the College change so the above job profile, duties and location of the role within the Faculty or the College will be adjusted accordingly.

## Other Duties

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the College. The post holder will be expected to undertake other duties as appropriate and as requested by his/her manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.