## JOB DESCRIPTION

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Teaching Fellow</th>
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<tbody>
<tr>
<td>Department / Unit:</td>
<td>Music</td>
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<tr>
<td>Grade:</td>
<td>8</td>
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<tr>
<td>Accountable to:</td>
<td>Head of Department</td>
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### Purpose of the Post

This job description should be read in conjunction with the Terms of Appointment for a Teaching Fellow.

### Main Purpose

This is a teaching and administrative role. The role holder is expected to engage with developments in the discipline to ensure that he/she remains up to date with best practice. There is no research requirement.

The key objectives and principal accountabilities for a Teaching Fellow are as follows:

1. To deliver high quality teaching programmes principally in the area of contemporary acoustic composition, but also in conducting.

2. To play a significant role in departmental and College activities including departmental administrative duties as required.

### Key Tasks

### Main Contacts

Main contacts are students, other members of staff within the department and College, academics of similar standing in the field in other institutions.

### Duties and Responsibilities of the Post

1. Teaching, Learning and Scholarship

   1.1. Teach undergraduate and postgraduate courses in music (including composition and conducting), as agreed with the Head of Department.

   1.2. Participate in departmental curriculum design activity and teaching quality enhancement activities
1.3. Supervise undergraduate and Masters dissertations and/or assess student performances/compositions.

2. Administration

2.1. Attend departmental and College committees and undertake related administrative functions, including examining, as required.

2.2. Undertake other ad hoc assignments as required.

3. Third Stream Activities

3.1 Undertake any third stream income activities as are consistent with other aspects of the role.

4. Departmental Requirements

To take responsibility for the running of courses as required by the course specifications.

5. Undertake additional duties, as required by the Head of Department, consistent with the status and grading of the post.

The above list of duties may be adjusted in the light of the expertise of the appointed candidate.

As the needs of the College change so the above job profile, duties and location of the role within the College will be adjusted accordingly.