**JOB DESCRIPTION**

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Director of the Humanities and Arts Research Institute</th>
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<tr>
<td>Department / Unit:</td>
<td>Faculty of Arts and Social Sciences</td>
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<tr>
<td>Grade:</td>
<td>Academic</td>
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<tr>
<td>Accountable to:</td>
<td>Dean of Faculty</td>
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**Purpose of the Post**

The Director is expected to lead HARI in developing its outward-facing role as well as supporting collaborative and interdisciplinary research in the Arts and Social Sciences within the College. The Director is assisted by an administrator. The Director will:

**Key Tasks**

- Encourage a culture of excellence, interdisciplinary engagement, and impactful research bringing together creative and performing arts, humanities, and social sciences.

- Provide strategic and academic leadership for interdisciplinary work in arts and social sciences across faculties and on and off campus.

- Enhance the research culture of the Faculty of Arts and Social Sciences by leading on the generation of applications for externally funded visiting fellowships and other posts (such as those funded by Leverhulme, MCS, or Wellcome), for visiting professorships (such as those funded by Leverhulme, Jean Monnet, or the ERC), and fostering initiatives, such as creative residencies, on campus, and to develop and support network bids.

- Work with the VP Impact and Interdisciplinary Research to encourage and coordinate teams and consortia (internal and external) to generate GCRF or other multidisciplinary bids.

- Work with the Dean and Heads of Department to build relationships with external organisations and other HEIs that have potential for future interdisciplinary collaborations related to the impact agenda and interdisciplinary research funding.
• Develop multi-disciplinary projects and partnerships with external organisations and HEIs in order to enhance research funding, studentships or reputational benefit for Royal Holloway.

• Organise key groups of researchers working on specific geographical areas to develop research synergies and funding applications to support regional research groups and networks.

• Organise high-profile events on and off campus, such as those in Senate House, that enhance the reputation of FASS.

• Work with professional staff and with academic colleagues to develop an effective web and social media presence for HARI and FASS and to ensure that FASS research is visible via Figshare, PURE, Google Scholar and other internal and external research portals.

• Manage the HARI budget in line with objectives agreed with the Dean and in consultation with the VP Impact and Interdisciplinary Research.

• Manage the appointment of HARI Fellows and provide guidance for them.

• Provide line management for the HARI Administrator

**Other Duties**

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the College. The post holder will be expected to undertake other duties as appropriate and as requested by his/her manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.