PERSON SPECIFICATION

Details on the qualifications, experience, skills, knowledge and abilities that are needed to fulfil this role are set out below.

**Job Title:** Languages for All tutor in French

**Department:** School of Modern Languages, Literatures and Cultures

<table>
<thead>
<tr>
<th>Knowledge, Education, Qualifications and Training</th>
<th>Essential</th>
<th>Desirable</th>
<th>Tested by (Application form, Interview, Test)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A first degree or equivalent qualification</td>
<td>x</td>
<td></td>
<td>Application Form</td>
</tr>
<tr>
<td>A teaching qualification</td>
<td>x</td>
<td></td>
<td>Application Form</td>
</tr>
<tr>
<td>A Master’s degree in a relevant applied field</td>
<td></td>
<td>x</td>
<td>Application Form</td>
</tr>
<tr>
<td>Membership of relevant professional networks</td>
<td></td>
<td>x</td>
<td>Application Form</td>
</tr>
</tbody>
</table>

**Skills and/or Abilities**

| A native or near-native speaker of the language to be taught | x         |           | Application Form/Interview                  |
| Ability to develop lesson plans for language session       | x         |           | Application Form/Interview                  |
| Ability to create and develop appropriate course materials | x         |           | Application Form/Interview                  |
| Effective communication skills in English, both written and verbal | x         |           | Application Form/Interview                  |
| Confident use of MS Office, internet and email             | x         |           | Application Form/Interview                  |
| Experience of and commitment to using digitally based, VLE and multimedia materials in language teaching and learning | x         |           | Application Form/Interview                  |
| Excellent organisational skills, including punctuality    |           | x         | Application Form/Interview                  |
| Ability to prioritise own workload and work accurately to strict deadlines |           |           | Application Form/Interview                  |

**Experience**

Experience of teaching in higher education             | x         |           | Application Form                            |