JOB DESCRIPTION

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Director of Orchestras</th>
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<tr>
<td>Department / Unit:</td>
<td>Music Department</td>
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<tr>
<td>Grade:</td>
<td>RHUL 8</td>
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<tr>
<td>Accountable to:</td>
<td>Head of Music Department</td>
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<tr>
<td>Accountable for:</td>
<td>N/A</td>
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**Purpose of the Post/ Key Tasks**

- Enhance the profile of Royal Holloway’s orchestral and instrumental music activities to consolidate and promote its position as one of the UK’s leading universities for musical performance.

- Direct and promote instrumental music at Royal Holloway, adopting dynamic initiatives that reach out to all students at the university, to ensure a thriving hub of musical activity, and that engage with local communities and schools.

- Audition and conduct the Royal Holloway Symphony Orchestra over the two academic teaching terms, and raise the orchestra and college’s profile through the organisation of outside concerts and summer tours.

- Organise, rehearse and conduct the Induction Concert at the beginning of the academic year, and devise/coordinate a festival in the period following examinations in the summer term.

- Liaise with the director of choral music to enable large-scale choral works to be performed with the objective of reaching out to the wider community.

- Arrange rehearsal and performance schedules and coordinate advertising/publicity in conjunction with the Events Office, Music Concerts Office or Communications Department, as relevant.

- Where required, prepare budgets and manage funds allocated to instrumental music.

- Assist in Development Activities as required, including identification and cultivation of prospective donors for the support music performance activities and equipment.
Attend meetings and liaise with the Head of Department, Performance Manager and Director of Performance of the Music Department to oversee performance activities and devise an integrated concert programme for the University.

Curate and run the annual play festival at the end of the year.

Direct the Orchestral Scholarship Programme.

Direct the side-by-side activities.

Direct the RHUL Chamber Orchestra.

Direct and develop Music and initiatives.

Other Duties

Any other duties as required by the line manager or Head of Department that are commensurate with the grade. As the needs of the College change so the above job profile, duties and location of the role within the Faculty of the College will be adjusted accordingly.