

## JOB DESCRIPTION

<b>Job Title:</b>	Lecturer (Clinical Tutor)
<b>Department / Unit:</b>	Psychology (DClinPsy)
<b>Job type</b>	Academic
<b>Grade:</b>	8
<b>Accountable to:</b>	DClinPsy Programme Director
<b>Accountable for:</b>	Not Applicable
<b>Purpose of the Post</b>	
To teach and supervise on the Doctorate in Clinical Psychology. The post holder will be expected to contribute across the varied aspects of the programme, and will have a major role on managing trainee placements.	
<b>Key Tasks</b>	
<p><b>Teaching</b></p> <ul style="list-style-type: none"> <li>• Design and deliver high-quality teaching, working with others as appropriate to create a successful learning environment for students.</li> <li>• To engage with up-to-date literature and expertise in their professional field.</li> <li>• To engage in teaching initiatives, whether internally or externally.</li> <li>• To undertake activities supporting teaching delivery including undertaking assessments ensuring that constructive feedback is provided to allow for development.</li> <li>• To act as personal tutor ensuring appropriate support and advice is provided.</li> </ul> <p><b>Placements</b></p> <ul style="list-style-type: none"> <li>• To take responsibility for managing placements in relation to a specific year group.</li> <li>• To be involved in supervisor training.</li> <li>• To develop and maintain a list of relevant placements.</li> <li>• To be involved in the overall development of trainees' clinical competence.</li> </ul> <p><b>Professional Practice</b></p> <ul style="list-style-type: none"> <li>• Develop their role in relation to training in a way that is relevant to the wider training community.</li> <li>• Engage with external networks relevant to practice in clinical psychology.</li> <li>• Disseminate practice expertise through workshops or seminars or other relevant forms.</li> <li>• Engage in a range of activities relevant to the development of professional practice in clinical psychology.</li> </ul>	

### **Leadership, Enhancement, External Engagement and Impact**

- To take responsibility for and develop an area of the programme, for example, curriculum, examinations, placements or admissions, depending on the need of the programme.
- To play a full and active part in the administration of the department and its external promotion.
- To carry out mid-placement visits.
- To assist with trainee selection and recruitment.
- To contribute to the programme's strategic planning and development.
- To advise and provide support to less experience colleagues.
- To be active in learned societies and/or professional bodies, undertake external examining, obtain consultancy projects, or build relationships for future activities.
- To engage and maintain continuous professional development.

### **Other Duties**

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the College. The post holder will be expected to undertake other duties as appropriate and as requested by his/her manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

### **Internal and external relationships**

The following list is not exhaustive but the post holder will be required to liaise with:

**Internal:** Colleagues in the department and the College. Such colleagues will include: the DCLinPsy Programme Director and other colleagues on the programme especially in their area of responsibility, Head of Psychology Department, School Manager, Head of School, members of the Senior Management Team and members of department and College Professional Services Teams

**External:** External contributors and collaborators with the programme; placement supervisors for mid-placement visits. To play a key role in external engagement by contributing to professional bodies, partnerships with the NHS, College partnerships, national or international bodies.