



## PERSON SPECIFICATION

Details on the qualifications, experience, skills, knowledge and abilities that are needed to fulfil this role are set out below.

**Job Title: Head of Cyber Security**

**Department: IT Services**

	Essential	Desirable	Tested by (Application form, Interview, Test)
<b>Knowledge, Education, Qualifications and Training</b>			
Degree in Computer Information Systems / Computer Science, Information Systems, or other related field, or equivalent professional experience	X		Application form
Master's Degree in Cyber Security or related discipline		X	Application form
Relevant Cyber Security Qualifications (CISP, SANS etc.)		X	Application form
<b>Skills and Abilities</b>			
Demonstrate experience of delivering a portfolio of cyber security related activity.	X		Application form, Interview
Creation and delivery of a cyber security strategy	X		Application form, Interview
Demonstrable experience of end user education and assessments.	X		Interview
Can demonstrate scaling and growth of a cyber function	X		Interview
Excellent writing and technical documentation skills to produce clear technical papers, requirements documents, project reports and Systems Architecture diagrams	X		Interview
Knowledge and experience of Visio & MS Office productivity tools (Word, Excel, email etc.)	X		Interview
Proven ability to forge effective professional relationships at all levels, working collaboratively and sharing knowledge and skills (business and technical)	X		Interview
Exceptional command of written and spoken English; highly numerate	X		Interview
Ability to explain complex technical issues to both a technical & non-technical audience for small & large audiences	X		Interview
<b>Experience</b>			
Hands on experience of Cyber-Security monitoring and incident response	X		Application form, Interview
Demonstrable experience at specifying, procuring, implementing and managing 3rd parties to deliver cyber related services	X		Application form, Interview
Demonstrable experience of providing technical leadership in a cyber security role	X		Application form, Interview
Supplier/Vendor Relationship Management experience	X		Interview
Experience of managing an IT service team, including balancing priorities, scheduling, and forward planning of work and resources to meet supply and demand	X		Interview
<b>Other requirements</b>			
Has a clear view of their own CPD and career direction	X		Interview
Excellent analytical and problem solving skills with "can do" approach	X		Interview
Self-motivated, highly practice and performance driven	X		Interview
Has successfully lead the technical and professional development of their teams	X		Interview