JOB DESCRIPTION

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Lecturer in Physical Geography (Teaching Focus)</th>
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</thead>
<tbody>
<tr>
<td>Department / Unit:</td>
<td>Geography</td>
</tr>
<tr>
<td>Job type</td>
<td>1x Full-Time, Fixed Term Maternity Cover (10 months)</td>
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<td></td>
<td>1x Full-Time, Fixed Term (11 months)</td>
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<tr>
<td>Grade:</td>
<td>RHUL 8</td>
</tr>
<tr>
<td>Accountable to:</td>
<td>Head of Department</td>
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<tr>
<td>Accountable for:</td>
<td>n/a</td>
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</tbody>
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**Purpose of the Posts**

To teach and supervise at undergraduate and postgraduate level, taking responsibility for the design, management and delivery of teaching. Post holders will be expected to demonstrate up-to-date scholarship in line with the research-informed context of teaching in their Department. They will be required to contribute to the general academic administration of the Department through participation in relevant teams and meetings.

**Key Tasks**

**Teaching**

- Generally: to design and deliver high-quality teaching through online platforms and on campus teaching, and to provide high quality assessment and feedback. This may include the design and delivery of online materials, reading lists, lectures, seminars, tutorials, fieldwork, and dissertation supervision.
- For the 11-month post, including: UG tutorials (Year 1 Physical Geography); UG Year 2 course in Biogeography; UG Year 3 course in Global Conservation Challenges; UG fieldtrip teaching; UG dissertation advising.
- For the 10-month post, including: UG tutorials (Year 1 Physical Geography); co-leadership of UG Year 1 course on Physical Geography: Biogeography, Ecology and Scales of Change (focusing on environmental change and proxies); UG Year 2 course in Geographical Techniques; UG Year 3 course in Arid Africa, Peatlands, or Mediterranean Landscapes; UG fieldtrip teaching; UG dissertation advising.
- Across both posts, contributions to the MSc Quaternary Science in the areas of: Palaeoecology, Palaeoclimatology, the numerical analysis of quantitative data, and across our specialist Quaternary Science optional modules.
- To contribute to other areas of teaching as directed by the Head of Department in response to departmental need.
### Leadership, Enhancement, External Engagement and Impact

- To play a full and active part in the administration of the department and its external promotion.
- To attend and actively contribute to departmental and College meetings as appropriate.
- To assist with student recruitment, engaging in departmental activities such as TeacherHub material provision, and attendance at open days or applicant visitor days.
- To participate in external networks, to be active in learned societies and/or professional bodies.
- To engage in professional development.

### Other Duties

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the College. The post holders will be expected to undertake other duties as appropriate and as requested by his/her manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

### Internal and external relationships

The following list is not exhaustive but the post holders will be required to liaise with:

**Internal:** Colleagues in the Department and the College. Such colleagues will include: the Head of Department, Undergraduate Education Lead, Programme Lead for MSc Quaternary Science, Teaching Excellence Lead, Senior Tutor / Wellbeing Lead, Chairs of UG and PGT Assessment Boards, Directors of Research Group (Centre for Quaternary Research), School Manager, Head of School, members of the Senior Management Team, and members of Department and College Professional Services Teams.

**External:** Schools and other educational stakeholders, professional bodies, learned societies.