## JOB DESCRIPTION

<table>
<thead>
<tr>
<th><strong>Job Title:</strong></th>
<th>Research Assistant</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Department / Unit:</strong></td>
<td>Psychology</td>
</tr>
<tr>
<td><strong>Job type</strong></td>
<td>Part-Time, Fixed Term</td>
</tr>
<tr>
<td><strong>Grade:</strong></td>
<td>RHUL 6</td>
</tr>
<tr>
<td><strong>Accountable to:</strong></td>
<td>Jessie Ricketts</td>
</tr>
</tbody>
</table>

### Purpose of the Post

To undertake research in language and literacy development, including designing and running studies/experiments, recording, analysing and as part of a team, writing up results.

### Key Tasks

- To be responsible for setting up and running studies, ensuring that they are appropriately supervised and supported by the research team.
- To work closely with schools, families and children to conduct research in the school and lab setting.
- To recruit, schedule and test participants in the school or lab setting.
- Data entry, handling and analysis and ensure that data is backed up and/or anonymised data made open access.
- Contribution to research reports and publications as needed.
- To contribute to the overall activities of the research team and the department as appropriate (e.g., contribution to lab meetings, support for more junior research assistants).

### Other Duties

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the College. The post holder will be expected to undertake other duties as appropriate and as requested by their manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

### Internal and external relationships
The following list is not exhaustive but the post holder will be required to liaise with: Students, other members of staff within the school/department and College, academics in other institutions and, where relevant, practitioners and other non-academic stakeholders.