JOB DESCRIPTION

**Job Title:** Teaching Fellow: Inclusive Pedagogies and Shakespeare/Early Modern Studies

**Department / Unit:** Department of English, School of Humanities

**Job type** Full-Time, Fixed-Term

**Grade:** 8

**Accountable to:** Head of Department

**Accountable for:** n/a

**Purpose of the Post**

To teach and convene courses from Foundation Year to PGT levels with a special focus on Shakespeare and early modern literature. The role holder is expected to demonstrate engagement with developments in successful student transition to university, pedagogies of inclusion, digital and hybrid teaching, and decolonial approaches to the curriculum. They will be expected to support the Department’s schools outreach work via our TeacherHub and partnerships with regional Academy Trusts. They will have a track record of scholarship and teaching that will enable them to engage and inspire a diverse, ambitious, international, student body in relation to Shakespeare and early modern literature, theatre, and culture.

The key objectives and principal accountabilities for a Teaching Fellow are as follows:

- To deliver high quality teaching programmes, assessment, and teaching support on undergraduate and postgraduate programmes.
- To play a significant role in departmental, School and College activities including departmental administrative duties as required.

**Key Tasks**

**Teaching**

- To teach and convene undergraduate courses in Shakespeare, early modern literature, culture, and theatre across a range of undergraduate modules as agreed with the Head of Department.
- To assist in the design and delivery of new pedagogic initiatives directed at inclusivity and diminishing attainment gaps.
- To participate in departmental curriculum design activity and teaching quality enhancement activities.
- To plan and convene courses, lecture, tutor and supervise students in tutorials, workshops and classes as appropriate.
- To lead on projects or activities with an emphasis upon schools outreach and recruitment.
- To contribute to course organisation and examinations as required.
- To supervise dissertations.
- To undertake the role of Personal Tutor.

**Administration and Management**
- Attend departmental, School and College committees and undertake related administrative functions, including examining, as required.
- Support the department's work or projects as required delivering on School and College strategic aims.
- To be responsible for continuing own professional development in keeping up to date with developments in subject area, teaching methods and techniques.
- To work in collaboration with colleagues to ensure a consistent, high quality experience for students.
- Undertake other ad hoc assignments as required.

**Third Stream Activities**
- To support the external profile of English through appropriate collaboration and liaison activities with our alumni, and the culture and heritage industries.

**Other Duties**

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the College. The post holder will be expected to undertake other duties as appropriate and as requested by his/her manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

**Internal and external relationships**

The following list is not exhaustive but the post holder will be required to liaise with:
- Students;
- Other members of staff within the department, School, and College;
- Academics of similar standing in the field in other institutions.