

JOB DESCRIPTION

Job Title:	StoryFutures Festival 22 Inclusion and Talent Manager
Department / Unit:	Centre for Digital Creativity / Media Arts
Job type	Full Time, Fixed Term
Grade:	8
Accountable to:	StoryFutures Head of Inclusion
Accountable for:	StoryFutures Community Prodcers
Purpose of the Post	
<p>This role sits within Royal Holloway's Centre for Digital Creativity which is home for two nationally significant collaborations between Universities and the UK's Creative Industries. StoryFutures and StoryFutures Academy – the National Centre for Immersive Storytelling - mission is to grow the UK's immersive economy and ensure that the UK's creative workforce is the most skilled in the world in the use of AR, VR, MR and real-time production technologies.</p> <p>StoryFutures, StoryFutures Academy and their partners have been commissioned by Festival UK 2022 to deliver an ambitious experiment in film, broadcast and augmented reality that will combine public archives, with immersive storytelling, and ask, who are we? Where did we come from and where are we headed? The project will draw on the partnership between the British Film Institute and their world-leading heritage in film, Uplands TV and broadcaster and film-maker, David Olusoga. Our partnership also includes design-led cultural experts ISO Design, immersive experience producers Nexus Studios, and placemakers and event specialists Produce UK. With the support of The Reading Agency and their network of libraries, we plan to engage communities across the UK. Our project will run a campaign across the year combining real-world events with immersive experiences, supported by film, television and digital channels across the BBC, BFI and national libraries to inspire, collect and curate our history.</p> <p>This role is specifically attached to a special project that will bring together both StoryFutures and StoryFutures Academy to deliver a large-scale programme of national significance, delivering augmented reality, film and live events.</p> <p>The post has a supervisory level of strategic and organisational responsibility, with a focus on delivery of inclusion strategy, processes as well maintaining relationships with key Festival2022 stakeholders, including The Reading Agency, BFI and F22. The post will consult on strategy set by the Directorate of the StoryFutures Festival2022 delivery team and deputise for the Head of Inclusion as required.</p>	
Key Tasks	

<ul style="list-style-type: none"> ● Take lead responsibility for delivery of StoryFutures Festival Inclusion strategy, including taking a proactive approach to identify, resolving and escalating inclusion issues throughout the project.
<ul style="list-style-type: none"> ● Lead recruitment process for emerging creatives in relation to diversity and inclusion measures, criteria and processes, including engaging national and regional bodies in recruitment campaign, co-ordinating judging team and application of criteria to candidates, interviews and feedback.
<ul style="list-style-type: none"> ● Work with our panel of history experts and research team to develop and implement ethics framework, ensuring community producers are able to support community engagement, archive delivery and capture of assets within this framework
<ul style="list-style-type: none"> ● Forge and maintain strategic partnerships with creative industries partners to ensure StoryFutures Festival 2022 project delivers to highest standards of inclusion
<ul style="list-style-type: none"> ● Support the head of inclusion in developing criteria for the recruitment of creative 'StoryScapers' with partners and of inclusion practices of working with communities
<ul style="list-style-type: none"> ● Implement and review diversity and inclusion criteria, including overseeing welfare and tracking the progress of cohort of emerging creatives across all work packages.
<ul style="list-style-type: none"> ● Work with all Festival2022 project partners to ensure shared culture and implementation of diversity and inclusion across training and delivery of the project, including working to enable digital and physical inclusion strategies to be met by all partners.
<ul style="list-style-type: none"> ● Research and contribute to writing and development of industry-reports and training materials as required by StoryFutures Head of Inclusion.
<ul style="list-style-type: none"> ● Support the development of and deliver training for producers in the Festival 2022 team
<ul style="list-style-type: none"> ● Under direction of Head of Inclusion Manage the delivery of StoryFutures inclusion strategy, managing relevant staff to ensure all information is easily available to all relevant staff and partners as well as meets funder reporting requirements
<ul style="list-style-type: none"> ● Line management of Community Producers and oversight of outputs that they are generating.
<ul style="list-style-type: none"> ● Acting as a first port of call for all creatives for any diversity and inclusion matter as they arise
<ul style="list-style-type: none"> ● Working to develop and implement safeguarding and duty of care issues
Other Duties
<p>The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the College. The post holder will be expected to undertake other duties as appropriate and as requested by his/her manager.</p> <p>The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.</p>
Internal and external relationships

The following list is not exhaustive, but the post holder will be required to liaise with:

- StoryFutures partner organisations
- Talent, creatives and professionals in the creative industries
- Community groups and library leads
- Policy makers
- Commercial and public funding organisations
- Suppliers and venues for Experimental Productions (Stream 3).
- Department academics
- RHUL Internal teams such as media arts comms team, careers dept
- StoryFutures Directorates and those working across other connected streams