



JOB DESCRIPTION

Job Title:	Lecturer/Clinical Tutor (Professional Practice focussed)
Department / Unit:	Psychology (MSc Clinical Associate Psychology (Child); CAP)
Job type	Academic
Grade:	8
Accountable to:	Helen Pote, Deputy Programme Director, DClinPsy
Accountable for:	n/a
Purpose of the Post	
To teach and supervise on the MSc in Clinical Associate Psychology (Child). The post holder will be expected to contribute across the varied aspects of the Course including teaching, clinical tutor for Apprentices and supervising research.	
Key Tasks	
<p>Teaching</p> <ul style="list-style-type: none"> • Design and deliver high-quality teaching, working with others as appropriate to create a successful learning environment for Apprentices; • To engage with up-to-date literature and expertise in their professional field; • To engage in teaching initiatives, whether internally or externally; • To supervise Apprentice MSc level research projects; • To undertake activities supporting teaching delivery including undertaking assessments ensuring that constructive feedback is provided to foster development; • To act as personal tutor ensuring appropriate support and advice is provided. <p>Professional Practice</p> <ul style="list-style-type: none"> • Develop their role in relation to training in a way that is relevant to the wider training community; • Engage with external networks relevant to practice in clinical psychology. • Disseminate practice expertise through workshops or seminars or other relevant forms; • Engage in a range of activities relevant to the development of professional practice in clinical psychology. 	
Leadership, Enhancement, External Engagement and Impact	
<ul style="list-style-type: none"> • Be responsible for organising and monitoring practice placements (e.g., allocation of placements, liaising with placement supervisors, monitoring trainees' clinical 	

competences, dealing with placement difficulties, and general placement administration);

- To play a full and active part in the administration of the department and its external promotion;
- To carry out mid-placement visits;
- To assist with Apprentice selection and recruitment;
- To contribute to the Course's strategic planning and development;
- To advise and provide support to less experienced colleagues;
- To be active in learned societies and/or professional bodies, undertake external examining, obtain consultancy projects, or build relationships for future activities;
- To engage and maintain continuous professional development.

Other Duties

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the College. The post holder will be expected to undertake other duties as appropriate and as requested by his/her manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

Internal and external relationships

The following list is not exhaustive but the post holder will be required to liaise with:

Internal: Colleagues in the department and the College. Such colleagues will include: the CAPs Course Lead, DCLinPsy Course Director and Deputy Director, Head of Psychology Department, School Manager, Head of School, members of the Senior Management Team and members of department and College Professional Services Teams

External: External contributors and collaborators with the Course, notably placement supervisors. To play a key role in external engagement by contributing to professional bodies, partnerships with the NHS, College partnerships, national or international bodies.