

Person Specification

Details on the qualifications, experience, skills, knowledge and abilities that are needed to fulfil this role are set out below.

Job Title: Catering Shift Leader

Department: Conference & Catering

	Essential	Desirable	Tested by Application Form/Interview/Test
Knowledge, Education, Qualifications and Training			
Educated to GCSE level or equivalent	x		Application form
Vocational hospitality/catering qualification		x	Application form
Food hygiene qualification		x	Application form
Knowledge of COSHH & HACCP systems		x	Interview
Skills and Abilities			
Good communication skills	x		Application form/Interview
Demonstrable organisational skills	x		Interview
Good administration skills		x	Interview
Good IT skills		x	Application form
Experience			
Experience of working in catering industry	x		Application form/Interview
Experience of supervising a team	x		Application form/Interview
Other requirements			
Flexible with working hours: able to work weekends & evenings when required	x		Interview