**JOB DESCRIPTION**

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Lecturer in GeoHumanities (Fixed Term, 30 months)</th>
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<tbody>
<tr>
<td>Department / Unit:</td>
<td>Geography</td>
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<tr>
<td>Job type</td>
<td>Academic</td>
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<tr>
<td>Grade:</td>
<td>8/37</td>
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<tr>
<td>Accountable to:</td>
<td>Head of Department</td>
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<tr>
<td>Accountable for:</td>
<td>n/a</td>
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**Purpose of the Post**

To teach and supervise at undergraduate and postgraduate level, taking full responsibility for the design, management and delivery of teaching. The postholder will undertake research in line with the departmental research strategy, leading to a growing reputation in their fields of expertise. They will also be required to contribute to the academic administration of the Department.

**Key Tasks**

**Teaching**

- Generally: to design and deliver high quality teaching courses, utilising own expertise and research to inform design and delivery, through online platforms and on campus teaching; to provide high quality assessment and feedback; to ensure the design and delivery of teaching meets the needs of students; to act as personal tutor ensuring appropriate support and advice is provided to students.
- Specifically, including: UG tutorials (Year 1 Human Geography); UG Year 2 course in Political Geography; UG Year 3 option course matched to research expertise and in line with curriculum needs; UG fieldtrip teaching; UG and MSc dissertation advising; teaching contribution to the MSc Global Futures.
- To contribute to other areas of teaching as directed by the Head of Department in response to departmental need.

**Research**

- To develop research objectives and proposals resulting in the publication of research outputs, suitable for REF inclusion.
- To develop and submit research funding proposals to appropriate funding bodies, working with colleagues where appropriate.
- To enhance the departmental teaching/educational agenda through application of research expertise into teaching/curriculum development and delivery.
- To effectively present research findings to a wide range of stakeholders both internal and external to the College through conferences, review meetings and other options as appropriate.
- To undertake and contribute to peer assessment as appropriate.
- To contribute to PhD supervision and reviews as requested.

**Leadership, Enhancement, External Engagement and Impact**

- To play a full and active part in the administration and external promotion of the Department of Geography and the Royal Holloway Centre for the GeoHumanities.
- To attend and actively contribute to Department, School and College meetings as appropriate.
- To assist with student recruitment, engaging in departmental activities such as TeacherHub material provision, and attendance at open days.
- To participate in external networks; to be active in learned societies and/or professional bodies; to engage with external institutions and publics as appropriate.
- To engage in professional development.

**Other Duties**

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the College. The post holder will be expected to undertake other duties as appropriate and as requested by his/her manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

**Internal and external relationships**

The following list is not exhaustive but the post holder will be required to liaise with:

**Internal**: Colleagues in the Department and the College. Such colleagues will include: the Head of Department, Undergraduate Education Lead, Programme Lead for MSc Global Futures, Teaching Excellence Lead, Senior Tutor / Wellbeing Lead, Chairs of UG and PGT Assessment Boards, Directors of Research Group (Social, Cultural and Historical Geography) and Centre for the GeoHumanities, School Manager, Head of School, members of the Senior Management Team, and members of Department and College Professional Services Teams.

**External**: National and international research colleagues and networks; schools and other educational stakeholders; professional bodies and learned societies; the media, non-HEIs in the sector, governmental organisations and other possible outreach partners as appropriate; Research Councils and other research funders.