



PERSON SPECIFICATION

Details on the qualifications, experience, skills, knowledge and abilities that are needed to fulfil this role are set out below.

Job Title: Language Tutor in Spanish

Department: LLC

	Essential	Desirable	Tested by Application Form/Interview/Test
Knowledge, Education, Qualifications and Training			
A first degree or equivalent qualification	X		Application form
A teaching qualification	X		Application form
A Master's degree in a relevant applied field		X	Application form
Membership of relevant professional networks		X	Application form
Skills and Abilities			
A native or near-native speaker of the language to be taught	X		Application form/interview
Ability to develop lesson plans for the language session	X		Application form/interview
Ability to create and develop appropriate course materials	X		Application form/interview
Effective communication skills in English, both written and verbal	X		Application form/interview
Confident use of MS Office, internet and email	X		Application form/interview

Experience of and commitment to using digitally based, VLE and multimedia materials in language teaching and learning		X	Application form/interview
Excellent organisational skills, including punctuality	X		Application form/interview
Ability to prioritise own workload accurately to strict deadlines		X	Application form/interview
Experience			
Experience of teaching in higher education		X	Application form