



## JOB DESCRIPTION

<b>Job Title:</b>	Lecturer in Law (Teaching and Research)
<b>Department / Unit:</b>	Law and Criminology
<b>Job type</b>	Full time, Permanent - Academic
<b>Grade:</b>	RHUL 8
<b>Accountable to:</b>	Head of Department and Subject Head
<b>Accountable for:</b>	n/a
<b>Purpose of the Post</b>	
<p>There are 4 Teaching and Research posts available. The purpose of the post is to teach and supervise at undergraduate and postgraduate level, taking full responsibility for the design, management and delivery of teaching. The postholder will undertake research in line with their departmental research strategy, leading to a growing reputation in their fields of expertise. They will also be required to contribute to the academic administration of the department.</p>	
<b>Key Tasks</b>	
<p><b>Teaching</b></p> <ul style="list-style-type: none"> <li>• To design and deliver high quality teaching programmes and/or courses, utilising own expertise and research to inform design and delivery (<b>expertise in either Equity, Land law, Professional Legal Skills, Family Law, Financial Crime or Medical law desirable</b>).</li> <li>• To design and deliver innovative approaches to educational delivery, working with others as appropriate to create a successful learning environment for students.</li> <li>• To ensure the design and delivery of teaching meets the needs of students and working with others to identify future training needs.</li> <li>• To undertake activities supporting teaching delivery including supervising field trips/placements if required, undertaking assessments ensuring that constructive feedback is provided to allow for development.</li> <li>• To act as personal tutor ensuring appropriate support and advice is provided.</li> <li>• To actively contribute to the expansion of curriculum options in this area working with others to ensure implementation as applicable.</li> <li>• To contribute to other areas of teaching as directed by the Head of Department in response to departmental need.</li> </ul>	
<p><b>Research</b></p> <ul style="list-style-type: none"> <li>• To develop research objectives and proposals resulting in the publication of research outputs, suitable for REF inclusion.</li> </ul>	

- To develop and submit research funding proposals to appropriate funding bodies, working with colleagues where appropriate.
- To enhance the departmental teaching/educational agenda through application of research expertise into teaching/curriculum development and delivery.
- To effectively present research findings to a wide range of stakeholders both internal and external to the University through conferences, review meetings and other options as appropriate.
- To undertake and contribute to peer assessment as appropriate.
- To supervise PhD studentships as requested.

#### **Leadership, Enhancement, External Engagement and Impact**

- To play a full and active part in the administration of the department and its external promotion.
- To attend and actively contribute to departmental and University meetings as appropriate.
- To assist with student recruitment.
- To participate with departmental or University working groups as required.
- To contribute to the department's strategic planning, and, if required, contribute to University strategic planning processes.
- To advise and provide support to less experience colleagues.
- To co-ordinate and engage in departmental activities such as attendance at open days or applicant visitor days.
- To develop networks both internal and external to the University to develop research and teaching profile and funding opportunities individually and for the department, University and field of research i.e. educational bodies, specific research networks, professional bodies
- To engage and maintain continuous professional development.

#### **Other Duties**

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the University. The post holder will be expected to undertake other duties as appropriate and as requested by their manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

#### **Internal and external relationships**

The following list is not exhaustive but the post holder will be required to liaise with:

**Internal:** Colleagues in the department and the University. Such colleagues will include: the Head of Department, Director of Teaching, Director of Research, Directors of Graduate Studies (Research and Taught), Director of Student Experience, Department Senior Tutor, Exams Officer, School Manager, Executive Dean of School, members of the Senior Leadership Team and members of department and University Professional Services Teams

**External:** National and international research colleagues and networks; schools and other educational stakeholders, the media, non-HEIs in the sector, governmental organisations and other possible outreach partners as appropriate, and Research Councils.

## PERSON SPECIFICATION FORM

**POST TITLE:** Lecturer (Teaching & Research)

**DEPARTMENT:** Law and Criminology

**POST REFERENCE:**

CRITERIA	ESSENTIAL (E) or DESIRABLE (D)	TESTED BY (Application Form, Interview, Test, Presentation etc)
<b>QUALIFICATIONS AND TRAINING</b>		
Doctorate in relevant field or nearing completion - it is expected that the appointee will have their PhD awarded within 4 months of the start date.	E	Application Form
HE Academy or qualification in teaching, or other evidence of training for teaching at HE level.	D	Application Form/Interview
<b>SPECIFIC SKILLS, EXPERIENCE AND KNOWLEDGE</b>		
Evidence of high-quality teaching practice and continuous professional development at undergraduate and/or postgraduate level in Law.	E	Application Form/Interview
Potential to complement and extend teaching within our UG & PGT curriculum	E	Application Form/Interview
Experience of teaching one of our core modules or the following subjects: Equity and Trusts, Professional Legal Skills, Land Law, Family Law, Financial crime and Medical Law.	E	Application Form/Interview
Developing record of high-quality publications in leading journals, press and other outlets which align with any one of the University's research catalysts which are currently Living Sustainably, Transformative Digital Technologies, Security and Society and Digital Futures in the Creative and Cultural Industries as well demonstrating an understanding of the current demands and trajectory of the discipline.	E	Application Form/Interview
Knowledge and understanding of enhancing student experience.	E	Presentation/Interview
Familiarity with demands of managing own teaching, research, administrative and other relevant activities.	E	Interview
Evidence of teamwork in research and in meeting students' needs in relation to teaching, learning and assessment.	E	Interview
Successful development of relationships with external individuals and agencies.	E	Interview
Experience of bidding for funding, planning for and organising research activity and initiatives.	E	Application Form/Interview
Clear research plan and strategy.	E	Application Form/Interview

Demonstrable commitment to equality, diversity and inclusion	<b>E</b>	<b>Application Form/Interview</b>
<b>PERSONAL AND INTERPERSONAL QUALITIES</b>		
Excellent interpersonal skills, with the proven ability to teach and engage with students and colleagues.	<b>E</b>	Interview
Excellent communication and presentation skills.	<b>E</b>	Presentation/Interview
Familiarity with aims, objectives and broader activities within the department.	<b>E</b>	Interview