



## JOB DESCRIPTION

<b>Job Title:</b>	Lecturer in Cinematography (Teaching Focus)
<b>Department / Unit:</b>	Media Arts
<b>Job type</b>	Part-Time, Fixed Term (Academic)
<b>Grade:</b>	RHUL 8
<b>Accountable to:</b>	Head of Department
<b>Accountable for:</b>	n/a
<b>Purpose of the Post</b>	
<p>To teach and supervise film, television, and digital media cinematography and other related topics at undergraduate and other levels, contributing to the design, management, assessment and delivery of teaching. The role holder will contribute to the academic administration of the department and will maintain and build relationships with the wider media industry to support high quality teaching. They will show a strong commitment to equity, diversity, and inclusion in education, professional practice, and industry.</p>	
<b>Key Tasks</b>	
<b>Teaching</b> <ul style="list-style-type: none"><li>• To design, deliver, and assess high quality modules and/or courses, ensuring that our teaching meets the needs of a diverse student population.</li><li>• To undertake activities supporting teaching delivery in the field of film, television, and digital media production.</li><li>• To act as personal tutor as directed by the Head of Department, ensuring appropriate support and advise is provided.</li><li>• To ensure the design and delivery of teaching meets the needs of students and working with others to identify future training needs.</li><li>• To engage with up-to-date literature, technology, and expertise in their professional field.</li><li>• To undertake activities supporting teaching delivery including supervising field trips/placements if required, undertaking assessments ensuring that constructive feedback is provided to allow for development.</li><li>• To design and deliver innovative approaches to educational delivery, working with others as appropriate to create a successful learning environment for students.</li><li>• To engage in teaching initiatives, whether internally or externally.</li></ul>	

### **Leadership, Enhancement, External Engagement and Impact**

- To play a full and active part in the administration of the department and its external promotion.
- To assist with student recruitment.
- To co-ordinate and engage in departmental activities such as attendance at open days or applicant visitor days.
- To attend and actively contribute to departmental, School and University meetings and working groups as appropriate.
- To contribute to the department's growing digital media opportunities and technologically innovative approach by organising events and student-facing opportunities.
- To contribute to strategic planning processes.
- To advise and provide support to less experienced colleagues.
- To participate in and develop networks both internal and external to the University to develop research and teaching profile and funding opportunities individually and for the department, School, University and field of research i.e. educational bodies, specific research networks, professional bodies.
- To engage and maintain continuous professional development.

### **Scholarship**

- Develop a high level of contributions to the discipline with outputs appropriate to the subject.
- Make a positive contribution to appropriate research groupings and centres.
- Update knowledge and understanding in area of specialism and transfer this current knowledge into programmes and courses of study.
- Present at conferences and/or exhibit work at other appropriate events.
- Supervise research students in line with disciplinary norms.
- Develop links with external contacts to foster collaboration and generate income.
- Contribute to peer assessment.

### **Other Duties**

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the University. The post holder will be expected to undertake other duties as appropriate and as requested by their manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

### **Internal and external relationships**

The following list is not exhaustive but the post holder will be required to liaise with:

**Internal:** Colleagues in the department, Faculty and University. Such colleagues will include: the Head of Department, Faculty Dean, Vice Deans, Faculty Manager, members of the University Senior Management Team and members of department and Professional Services Teams.

**External:** National and international research colleagues and networks; schools and other educational stakeholders, the media, non-HEIs in the sector, governmental organisations and other possible outreach partners as appropriate, and Research Councils.