



Job Description

Job Title:	Lecturer in Life Sciences – (Integrated Foundation Year)
Pathway:	Teaching Focused
Faculty:	Arts, Humanities, and Social Sciences
Job type	Academic
Grade:	8
Accountable to:	Head of Integrated Foundation Year
Accountable for:	n/a
Purpose of the Post	
<p>Royal Holloway has an established Integrated Foundation Year (IFY) consisting of two core strands for students wishing to study on degrees in either STEM (Science, technology, engineering, and mathematics) or SHAPE (Social sciences, Humanities, and the Arts for People and the Economy). The postholder will teach and develop a diverse range of students on the STEM IFY programme, taking full responsibility for the design, management and delivery of their teaching. The IFY programme enables access to higher education for historically under-represented communities and groups, by bridging the gap between A Level or other Level 3 achievements, and mature students without the standard admission requirements to Royal Holloway.</p> <p>The postholder will support and deliver a holistic curriculum that fosters knowledge, understanding and skills in a fully integrated way. They will deliver innovative, student-centred, inclusive, supportive, scaffolded teaching on the Life Sciences strand of the IFY programme. They will positively contribute to the IFY's education environment and will participate in programme administration. They are expected to undertake scholarship to develop their subject expertise and pedagogy and to ensure currency in their teaching in line with the education strategy of the University. They will show a strong commitment to inclusive education, promoting equity and diversity.</p>	
Key Tasks	
Education	
<ul style="list-style-type: none"> • To design and deliver high-quality teaching through lectures, seminars and tutorials. • To design and deliver high-quality seminar and workshop teaching and dissertation supervision. • To deliver specialist modules that draw on research expertise in their professional field. • To contribute to team-taught modules beyond their immediate research expertise. 	

- To design and deliver innovative approaches to educational delivery, working with others as appropriate to create a successful learning environment for students.
- To ensure the design and delivery of teaching meets the needs of students and working with others to identify future training needs.
- To engage with up-to-date literature and expertise in their professional field.
- To engage in teaching initiatives, whether internally or externally.
- To undertake activities supporting teaching delivery including supervising field trips/placements if required, undertaking assessments ensuring that constructive feedback is provided to allow for development.
- To act as personal tutor ensuring appropriate support and advice is provided.
- To contribute to other areas of teaching as directed by the Head of Department in response to departmental need.

Leadership, Enhancement, External Engagement and Impact

- Attend and contribute to programme, Faculty and University level meetings and environment.
- Participate in student recruitment, where required.
- Take on roles related to teaching management on the programme and participate in Programme, Faculty and University level working groups or committees.
- Where appropriate, advise and provide support to less experienced colleagues.
- Build internal contacts and participate in internal networks across the University for information, knowledge exchange, and collaboration.
- Participate in external networks, for example to contribute to student recruitment; engage in learned societies and/or professional bodies; undertake external examining; secure student placements; market the institution; facilitate outreach work; obtain consultancy projects; or build relationships for future activities.
- To engage and maintain continuous professional development.

Scholarship

- Maintain an active personal pedagogic research and scholarship plan consistent with the Faculty of Arts, Humanities and Social Sciences, Research Strategy.
- Update knowledge and understanding in area of specialism and transfer this current knowledge into programmes and courses of study.
- Present at conferences and/or exhibit work at other appropriate events.
- Contribute to peer assessment.

Other Duties

The duties listed are not exhaustive and may be varied from time to time as dictated by the changing needs of the University. The post holder will be expected to undertake other duties as appropriate and as requested by their manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

Our Values

Advancing equity and inclusion is central to our identity as a University of Social Purpose, guided by our values of being Respectful, Innovative, Open, and Daring. We strive to build a fair and inclusive environment for all colleagues and students, where we challenge ourselves and others with integrity, and approach difference with understanding and kindness. Every member of our community is expected to treat others with dignity, work collaboratively across a wide range of backgrounds and perspectives, and contribute to a place where everyone can participate fully and feel valued.

Person Specification

Criteria	Essential	Desirable
Qualifications and Training		
Educated to PhD level in a relevant field or evidence of equivalent applied experience	X	
Fellowship of the Higher Education Academy or equivalent.		X
Engagement in teaching initiatives and conversancy with pedagogic research relevant to their discipline or subject.	X	
Demonstrable high levels of scholarship and understanding of the current demands and trajectory of the discipline.	X	
A commitment to continuous professional development in relation to teaching, learning and assessment.	X	
A commitment to and understanding of relevant professional values.	X	
Possession of a recognised teaching qualification.		X
Specific Skills, Experience and Knowledge		
Ability to engage UG/PGT students in research.	X	
Potential to complement and extend teaching within our UG & PGT curriculum.	X	
Knowledge and understanding of enhancing student experience.	X	
Experience of managing own teaching, administrative and other relevant activities.	X	
Experience of co-ordinating with others to ensure student learning and teaching needs and expectations are met.	X	
Experience of organising initiatives that are based on learning, teaching and assessment.	X	
Personal and Interpersonal Qualities		
Experience of effective team working.	X	
Excellent interpersonal skills, with the proven ability to teach and engage with students using a variety of different methods.	X	
Excellent communication and presentation skills.	X	
Commitment to the aims, objectives and broader activities within the department.	X	

